



**INDEX OF REPORTS OF THE BLAYNEY SHIRE COUNCIL MEETING
HELD ON MONDAY 20 FEBRUARY 2017**

CORPORATE SERVICES REPORTS

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Quarterly Budget Review 2016-2017

Period ending 31-December-2016

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

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Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Blayney Shire Council for the quarter ended 31/12/16 indicates that Council's projected financial position at 30/6/17 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date: 09/02/2017

Tiffany Irlam
Responsible Accounting Officer

Blayney Shire Council

PART 1:

Income & Expenses Budget Summary

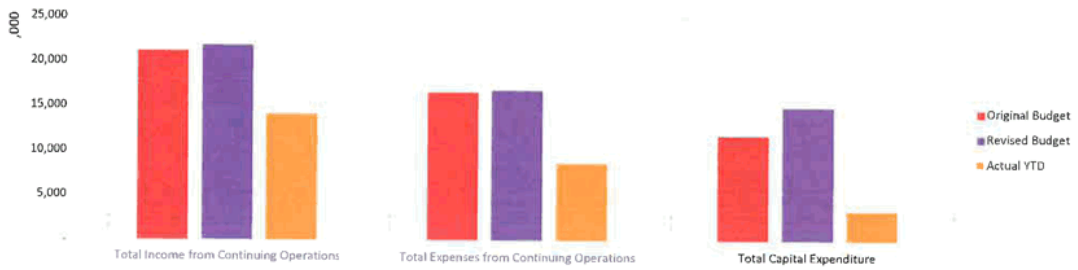
Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Budget review for the quarter ended 31 December 2016

Income & Expenses - Council Consolidated

(\$000's)

	Original Budget \$ 000	Revised Budget Last Qtr	Other than by QBRs \$ 000	Variations for this Dec Qtr	Revised Budget Current	Actual YTD figures
Total Income from Continuing Operations	21,271	21,902		(114)	21,788	14,214
Total Expenses from Continuing Operations	16,635	16,869		1,042	17,911	8,715
Net Operating Result from Continuing Operations	4,636	5,033	-	(1,156)	3,877	5,499
Total Capital Expenditure	11,875	15,008	1,100	(1,092)	15,016	3,386



Blayney Shire Council

PART 2:

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2016

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2016/17	Revised Budget 2016/17	Approved Changes Other than by QBR	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Income							
Rates and Annual Charges	10,408	10,408				10,408	10,454
User Charges and Fees	1,973	1,973		7		1,980	873
Interest and Investment Revenues	385	385		30		415	284
Other Revenues	168	190		20		210	101
Grants & Contributions - Operating	4,250	4,750		241		4,991	1,978
Grants & Contributions - Capital	3,908	3,982		(390)		3,592	359
Net gain from disposal of assets	179	214		(21)		193	164
Share of Interests in Joint Ventures		-				-	
Total Income from Continuing Operations	21,271	21,902	-	(114)		21,788	14,214
Expenses							
Employee Costs	5,886	5,886		163		6,049	3,059
Borrowing Costs	177	177				177	72
Materials & Contracts	2,593	2,710		783		3,493	1,646
Depreciation	5,344	5,344				5,344	2,366
Legal Costs	55	55				55	20
Consultants	137	136				136	57
Other Expenses	2,443	2,561		96		2,657	1,495
Total Expenses from Continuing Operations	16,635	16,869	-	1,042		17,911	8,715
Net Operating Result from Continuing Operation	4,636	5,033	-	(1,156)		3,877	5,499
Discontinued Operations - Surplus/(Deficit)		-				-	
Net Operating Result from All Operations	4,636	5,033	-	(1,156)		3,877	5,499
Net Operating Result before Capital Items	728	1,061	-	(766)		285	5,139

This is not a projection of the year end result as rates and annual charges are levied in full in July. There are other income and expenditure items that vary in nature when paid or received (fixed or variable e.g. weekly, monthly or annually).

Blayney Shire Council

Quarterly Budget Review Statement

PART 3:

for the period 01/07/16 to 31/12/16

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2016

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2016/17	Revised Budget 2016/17	Approved Changes Other than by QBR	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures	% Budget/Spent
Income								
Governance	-	3				3	1	35%
Administration	476	542		240		782	283	36%
Public Order & Safety	337	325				325	18	5%
Health	6	6				6	0	0%
Environment	1,675	1,675		(308)		1,367	1,357	99%
Community Services & Education	2	2		(1)		2	0	0%
Housing & Community Amenities	176	176				176	85	48%
Sewer Supplies	1,456	1,456				1,456	1,096	75%
Recreation & Culture	504	578		91		669	334	50%
Manufacturing & Construction	433	433				433	148	34%
Transport & Communication	5,740	6,240		(160)		6,080	1,302	21%
Economic Affairs	145	145		(6)		139	52	37%
General Purpose Revenue	10,321	10,321		30		10,351	9,537	92%
Total Income from Continuing Operations	21,271	21,902	-	(114)		21,788	14,214	65%
Expenses								
Governance	507	588		25		613	231	38%
Administration	4,018	4,041		221		4,262	2,098	49%
Public Order & Safety	474	491				491	290	59%
Health	84	62		(19)		43	6	14%
Environment	1,389	1,471		7		1,478	626	42%
Community Services & Education	20	20		5		25	13	53%
Housing & Community Amenities	483	495		19		514	274	53%
Sewer Supplies	1,336	1,348				1,348	637	47%
Recreation & Culture	2,679	2,694		6		2,700	1,229	45%
Manufacturing & Construction	471	471				471	345	73%
Transport & Communication	4,900	4,900		750		5,650	2,806	50%
Economic Affairs	274	288		28		316	160	51%
Total Expenses from Continuing Operations	16,635	16,869	-	1,042		17,911	8,715	49%
Net Operating Result from Continuing Operations	4,636	5,033	-	(1,156)		3,877	5,499	
Discontinued Operations - Surplus/(Deficit)								
Net Operating Result from All Operations	4,636	5,033	-	(1,156)		3,877	5,499	
Net Operating Result before Capital Items	728	1,051	-	(766)		285	5,139	

Blayney Shire Council
PART 3A:
Operating Income & Expenses Budget Review Statement (By Function/Activity - Detailed)
Budget review for the quarter ended 31 December 2016
Operating Income & Expenses - Council Consolidated

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

(\$'000's)	Operating Income				Operating Expenditure							
	Original Budget \$'000	Revised Budget \$'000	Other than Variations by QBRS \$'000	Projected Year End Result	Actual YTD figures	%	Original Budget \$'000	Revised Budget Last Qtr	Other than Variations by QBRS \$'000	Projected Year End Result	Actual YTD figures	%
Governance Council	-	3	-	3	1	0.0%	507	588	25	613	231	37.6%
Administration	211	241	240	481	90	18.7%	2,654	2,690	221	2,911	1,381	47.5%
Corporate Services	81	81	-	81	28	34.9%	1,105	1,093	-	1,094	579	52.9%
Engineering & Works	4	4	-	4	2	55.3%	260	260	-	260	138	53.2%
Environmental	295	326	240	566	121	21.3%	4,019	4,043	221	4,265	2,088	48.2%
Public Order & Safety	58	47	-	47	(16)	0.0%	352	359	-	359	209	58.3%
Rural Fire Service	10	10	-	10	6	61.2%	81	91	-	91	54	59.8%
Animal Control	7	7	-	7	-	0.0%	41	41	-	41	26	62.9%
Emergency Services	-	-	-	-	-	0.0%	-	-	-	-	1	0.0%
Other Public Order & Safety	75	64	-	64	(10)	61.2%	474	491	-	491	290	59.1%
Health	6	6	-	6	0	6.4%	84	62	(19)	43	6	13.7%
Administration/Food Control	6	6	-	6	0	6.4%	84	62	(19)	43	6	13.7%
Environment	1,032	1,032	-	1,032	1,148	111.3%	70	70	-	70	69	98.4%
Noxious Plants	206	206	-	206	170	82.7%	815	897	-	897	338	37.7%
Domestic Waste Management	-	-	-	-	-	0.0%	195	195	-	195	156	79.8%
Other Waste Management	37	37	7	44	38	0.0%	156	156	-	156	59	37.6%
Street Cleaning	1,275	1,275	7	1,282	1,357	105.8%	1,389	1,471	7	1,478	628	42.3%
Urban Stormwater Drainage	-	-	-	-	-	0.0%	-	-	-	-	5	3.1%
Community Services & Education	1	1	-	1	-	0.0%	10	10	-	10	10	100.0%
Child Care	1	1	(1)	-	-	#DIV/0!	1	1	5	6	6	0.0%
Aged & Disabled	1	1	-	1	-	0.0%	2	2	-	2	2	0.0%
Youth Services	1	1	-	1	-	0.0%	7	7	-	7	3	45.5%
Community Services Administration	2	2	(1)	1	-	0.0%	20	20	5	25	13	52.7%
Housing & Community Amenities	133	133	-	133	64	48.1%	228	228	-	228	110	48.3%
Town Planning	-	-	-	-	-	#DIV/0!	105	105	-	105	48	45.5%
Street Lighting	43	43	-	43	21	49.3%	55	67	19	86	74	85.8%
Public Cemeteries	-	-	-	-	-	0.0%	95	95	-	95	43	44.9%
Public Conveniences	176	176	-	176	85	48.4%	483	495	19	514	274	53.4%

Blayney Shire Council
PART 3B:

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations to:	
		Income \$000	Expenditure \$000
1	Maternity leave incentive payments - Funding for implementation, software development & testing of the ESPL. - Recognition of training subsidy received	17 221 1 240	 211 211
2	- Funding received for remediation of UPSS underground tanks was less than anticipated - Payment for completion of Milestone 4 - Blayney flood study	(315) 7 (308)	 7 7
3	- Seniors Week funding not successful	(1) (1)	 -
4	- Additional Library funding - Pound Flat grant funding - milestone 3 - Capital contribution towards restoration works for the Blayney War Memorial - Capital contribution for construction of a dressage arena at Blayney Showground	6 5 10 70 91	 6 6
5	- Repair grant funding for Belubula Way not successful	(160) (160)	 -
6	- Additional rent of Council property - Visitor Information Centre - Other income in relation to hire of Council property - VIC offset by increased expenditure - Back to Business Week - Realisation of Profit/(Loss) on sale of industrial land	7 3 5 (21) (6)	 5 6 11
7	- Additional interest received on investments	30 30	 -
8	- Donation to Blayney Health Service palliative care ward - Additional annual subscriptions - Remplan	 - -	20 5 25
9	Additional annual subscription costs for 3 x AutoCAD licences	 - -	10 10
10	Reallocate salaries from Environmental Health To Cemetery Projects work	 - -	19 (19)
11	- Reallocation of flood damage works from capital to operational	 - -	750 750
12	- Increase Community Development Officer role to full time - Increased maintenance costs - Inala Units	 - -	13 4 17
13	- Budgeted expenditure associated with Disability Inclusion Action Plan consultancy.	 - (114)	5 5
Net adjustment to operating result		(114)	1,042 (1,156)

Blayney Shire Council
PART 4:
Capital Budget Review Statement

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Budget review for the quarter ended 31 December 2016
Capital Budget - Council Consolidated

(\$000's)	Original Budget 2016/17	Revised Budget 2016/17	Approved Changes Other than by QBR	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures	
Capital Expenditure								
New Assets								
- Plant & Equipment	84	84				84	-	0%
- Land & Buildings	-	10				10	-	0%
- Sewer		75				75	-	0%
- Other	100	17		2		19	9	48%
Renewal Assets (Replacement)								
- Plant & Equipment	1,943	2,916				2,916	1,373	47%
- Land & Buildings	603	729		(24)		706	181	28%
- Roads, Bridges, Footpaths	7,550	9,396	1,100	(910)		9,586	1,278	13%
- Sewer	478	478				478	192	40%
Other Expenditure	964	1,150		(160)		990	260	26%
Loan Repayments (Principal)	153	153				153	93	61%
Total Capital Expenditure	11,875	15,008	1,100	(1,092)		15,016	3,386	23%
Capital Funding								
Rates & Other Untied Funding	4,584	4,467		(748)		3,719	387	10%
Capital Grants & Contributions	4,742	5,315		(375)		4,940	1,296	20%
Reserves:								
- External Restrictions/Reserves	132	217				217	-	0%
- Internal Restrictions/Reserves	2,264	4,856		30		4,886	1,424	29%
New Loans			1,100			1,100		0%
Receipts from Sale of Assets								
- Plant & Equipment*							184	0%
- Land & Buildings							2	0%
Loan Repayments (Principal)	153	153				153	93	61%
Total Capital Funding	11,875	15,008	1,100	(1,092)		15,016	3,386	23%
Net Capital Funding - Surplus/(Deficit)	-	-	-	0		0	(0)	

Blayney Shire Council
PART 4A:
Capital Budget Review Statement

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Budget review for the quarter ended 31 December 2016
Capital Budget - Council Consolidated

(\$000's)	Original Budget 2016/17	Revised Budget 2016/17	Approved Changes Other than by QBRs	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures	%
Capital Expenditure							
LAND & BUILDINGS							
Council Administration Building	40	40		(25)	15	2	11%
Depot Trade Waste Improvements	30	30			30		0%
SES Office - Internal Painting	6	6			6		0%
Rural Fire Service - Fire Shed Replacements	260	264			264	15	6%
Library Building - Painting	10	10			10		0%
Community Centre - Minor Assets	5	5			5	6	114%
CentrePoint - Facility Upgrade	-	-			-	(10)	0%
KGO - Other Minor Building Improvements	30	30			30	11	36%
Redmond Oval Rotunda	15	15			15	39	262%
Redmond Oval Kitchen	50	65			65	44	88%
Redmond Oval - Other Minor Building Improvements	7	19			19		0%
Blayney Showground Kitchen	-	40			40	1	2%
Blayney Cultural Centre	-	10			10	6	55%
Visitor Information Centre Refurbishment	150	202			202	65	32%
Inala Units - Floor Coverings & Stove	-	3		1	4	3	62%
TOTAL LAND & BUILDINGS	603	739	-	(24)	715	181	25%
OTHER STRUCTURES							
Environment - Compost Bins	100	-			-		0%
Enviro - UPSS Underground Tanks Remediation	400	400		(300)	100		0%
Enviro - Water Bore Renewal Plan - Forest Reefs	30	30			30		0%
Enviro - Neville Tip Remediation	82	-			-		0%
Public Cemeteries- Fencing Works	40	40			40		0%
King George Oval - Sideline Seating	-	12		63	75	59	78%
Redmond Oval Resurfacing	100	188			188	90	48%
Redmond Oval - Bore	-	26			26	2	8%
Redmond Oval - Other Minor Improvements	-	30			30		0%
Blayney Showground Accessible Pathways & Seating	-	47			47		0%
Blayney Showground - Equestrian Centre	-	-		70	70	1	0%
Blayney Showground - Scoreboard	-	-			-	4	0%
Mandurama Recreation Ground - Improvements	65	65			65		0%
Blayney Tennis Courts Resurfacing	78	78			78		0%
Village Enhancement Program	100	-			-		0%
VEP Blayney	10	11			11	2	14%
VEP Carcoar	10	22			22	1	5%
VEP Lyndhurst	10	32			32	10	31%
VEP Millthorpe	10	57			57	14	25%
VEP Mandurama	10	18			18	11	62%
VEP Neville	5	16			16	9	59%
VEP Barry & Hobbys Yards	5	36			36	9	26%
VEP Newbridge	10	22			22	14	65%
Parks & Gardens - Garbage Bins Rollout	-	1			1	11	1076%
Heritage Park - Liberty Swing	-	17		(8)	9	9	100%
Heritage Park - Skate Park	-	20			20	1	7%
Carrington Park	-	-			-		0%
Revive Pound Flat	-	-		5	5	14	0%
Blayney War Memorial Restoration	-	-		10	10	8	0%
TOTAL OTHER STRUCTURES	1,065	1,168	-	(160)	1,008	269	27%
INFRASTRUCTURE							
Local Roads - Construction							
Errowanbang Rd	3,255	3,255			3,255	59	2%
Browns Creek Rd	1,218	1,296			1,296	930	72%
Forest Reefs Road	-	-			-	8	0%
Dirt Hole Creek - Errowanbang Road	-	-			-	9	0%
Gap Road Erosion Repair	-	-		72	72		0%
Drainage Works - Carcoar Road	-	750		(750)	-		0%
Heavy Patching	545	1,075		(72)	1,003	5	0%
TOTAL LOCAL ROADS CONSTRUCTION	5,018	6,376	-	(750)	5,626	1,083	19%
Local Roads - Reseal Program							
Reseal Program	524	524			524	-	0%
TOTAL RESEAL PROGRAM	524	524	-	-	524	-	0%

Blayney Shire Council

PART 4A:

Capital Budget Review Statement

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Budget review for the quarter ended 31 December 2016

Capital Budget - Council Consolidated

(\$000's)

	Original Budget 2016/17	Revised Budget 2016/17	Approved Changes Other than by QBRs	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures	%
Regional Roads							
Belubula Way	331	331		(160)	171	-	0%
TOTAL REGIONAL ROADS	331	331		(160)	171	-	0%
Bridges							
Browns Creek Road Cowriga Creek	154	154			154		0%
Felltimber Road Coombing Creek	337	337			337		0%
Kinds Lane, Grubbenbun Creek	160	160			160		0%
Leabeater Street Grubbenbun Creek	120	120			120		0%
Newbridge Road, Liscombes Creek	15	15			15		0%
Pillochry Road, Unknown	51	51			51		0%
Culvert Renewal - Brady Road - MWH+0.1km	150	150			150		0%
Carcoar Rd, Cowriga Creek		52			52		0%
Coombing St Belubula River		236			236		0%
Gallymont Road, Gallymont Creek		10			10		0%
Snake Creek Road Mandurama Ponds		21			21		0%
Snake Creek Road Washout						4	0%
Bridge Preliminary Works			1,100		1,100	12	1%
TOTAL BRIDGES	987	1,306	1,100	-	2,408	18	1%
Footpaths							
Renewals	42	42			42		0%
Tucker Street to Erwin Street (Blayney)	115	115			115		0%
Crowson St - Pearce to Stabback Street (Millthorpe)	48	48			48		0%
5th Blayney Shared Path - Adelaide St	389	409			409	30	7%
Safe Pedestrian Crossing - Orange Rd/Church St		149			149	139	93%
Park St Ramp - Millthorpe						4	0%
TOTAL FOOTPATHS	594	763	-	-	763	172	23%
Stormwater							
Enviro - Stormwater Drainage	96	96			96	6	7%
TOTAL STORMWATER	96	96	-	-	96	6	7%
TOTAL INFRASTRUCTURE	7,550	9,396	1,100	(910)	9,586	1,278	13%
PLANT & EQUIPMENT							
Light Vehicle							
Light Vehicle Replacement - Corporate Support	19	19			19		0%
Light Vehicle Replacement - Engineering	44	44			44	23	53%
Light Vehicle Replacement - Health	30	30			30		0%
TOTAL LIGHT VEHICLE	93	93	-	-	93	23	25%
Minor Plant							
John Deere 5520 2wd	77	77			77	79	102%
Kanga mini-loader	67	67			67		0%
John Deere F1445 mower	51	51			51	37	73%
Hyster forklift	36	36			36		0%
2-3 Tonne Excavator	51	51			51		0%
Jakab Caravan	103	103			103		0%
Site Van	77	77			77		0%
Slasher	15	15			15		0%
Evenride mower	26	26			26		0%
Kubota Ride-on Mower	26	26			26	17	66%
Fuel trailer	51	51			51		0%
A-1 portable traffic lights	51	51			51	27	53%
Small plant & tools	31	31			31	14	45%
Light Vehicle Replacement - Plant	140	140			140	113	81%
TOTAL MINOR PLANT	802	802	-	-	802	287	36%

Blayney Shire Council
PART 4A:
Capital Budget Review Statement

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Budget review for the quarter ended 31 December 2016
Capital Budget - Council Consolidated

(\$000's)	Original Budget 2016/17	Revised Budget 2016/17	Approved Changes Other than by QBRs	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures	%
Major Plant							
Isuzu NPR 300 garbage	67	67			67		0%
Hino Flocon	282	282			282		0%
Grader Cat 12H	318	318			318		0%
Grader	-	450			450	437	
JVB Backhoe 3CX-APC	-	132			132	133	100%
Volvo FMX Tipping Truck	-	242			242	243	100%
Roller Dynapac CA252D	164	164			164		0%
Roller Dynapac CA252D	164	164			164		0%
John Deere 6095MC Tractor	-	74			74		
John Deere 6095MC Tractor	-	74			74		0%
Machine Guidance	-	-			-	65	
TOTAL MAJOR PLANT	994	1,966	-	-	1,966	877	
Information Technology							
I.T Software/Hardware	84	85		2	86	55	64%
TOTAL INFORMATION TECHNOLOGY	84	85	-	2	86	55	64%
Other Plant & Equipment Purchases							
Minor Asset Purchases - Admin	3	3			3		0%
Minor Asset Purchases - CentrePoint	10	10			10		0%
Library - Mobile Shelving Unit	41	41			41		0%
TOTAL OTHER PLANT & EQUIPMENT PURCHASES	54	54	-	-	54	-	
TOTAL PLANT & EQUIPMENT	2,027	3,000	-	2	3,002	1,243	
Sewerage Services							
Inlet channel bypass	65	65			65	53	82%
Millthorpe - Transfer Main Investigation & Augmentation	55	55			55	41	75%
Blayney Sewer	-	-			-	-	
Telemetry Upgrade	20	20			20		0%
SPS Improvements - Internal improvements	150	150			150		0%
P&E Replacement (CCTV Camera, Jetter, Loader, Ute etc)	70	145			145	93	64%
Electrical replacements	43	43			43		0%
Manhole Rehabilitation Program	60	60			60	5	8%
Aerator investigation / renewal	15	15			15		0%
TOTAL SEWERAGE SERVICES	478	553	-	-	553	192	
Principal Loan Repayments							
Bridge Construction - Loan Repayments	87	87			87	43	49%
Works Depot - Loan Repayments	66	66			66	32	49%
Millthorpe Sewer - Loan Repayments	-	-			-	17	
	153	153	-	-	153	93	
Total Capital Expenditure	11,875	15,008	1,100	(1,092)	15,016	3,256	
Asset Sales/ Trades-Ins							
Light Vehicles - Engineering	-	-			-	51	
Major Plant Sales	-	-			-	52	
Minor Plant Sales	-	-			-	27	
	-	-	-	-	-	130	
Net Capital Expenditure						3,386	

Blayney Shire Council
PART 4B:

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations to: Expenditure \$000
a	External building works to Council Chambers under budget Capital improvements to Units 2 and 9 including carpets; stove and kitchen flooring.	(25) 1 (24)
b	Grant funding for remediation of UPSS underground tanks was significantly less than 400k anticipated.	(300) (300)
c	2 x additional Intramap licences	2 2
d	To KGO sideline seating Budgeted capital savings reallocated from Liberty Swing To KGO sideline seating Transfer balance of KGO seating project from KGO reserve	25 (8) 8 30 55
e	Blayney Showground - Equestrian Arenas	70 70
f	Reallocation of flood/storm event funding for drainage works from capital to operational	(750) (750)
g	Regional Roads Repair grant funding not successful, works to Belubula Rd scaled back	(160) (160)
h	Capital improvements to Inala Units including carpets, stove & kitchen flooring	1 1
i	War Memorial Restoration works at Carrington Park	10 10
j	Match funding for Revive Pound Flat	5 5
TOTAL		(1,092)

Blayney Shire Council

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Cash & Investments Budget Review Statement

PART 5:

Budget review for the quarter ended 31 December 2016

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2016/17	Revised Budget -	Approved Changes Other than by QBRs Oct - Dec	Variations for this Dec Qtr	Notes	Projected Year End Result
Externally Restricted ⁽¹⁾						
Developer Contributions - General	715	715				715
Developer Contributions - Sewer	800	800				800
Unexpended Grants	1,282	1,272				1,272
Sewerage funds	4,357	4,282				4,282
Domestic Waste Management	439	439				439
Rates - SRV Mining	1,113	1,113				1,113
Total Externally Restricted	8,706	8,621				8,621
<small>(1) Funds that must be spent for a specific purpose</small>						
Internally Restricted ⁽²⁾						
Plant and vehicle replacement	1,636	663				663
Employees leave entitlement	571	571				571
Asset Reserve - Transport	2,354	1,008				1,008
Asset Reserve - Buildings	351	227				227
Asset Reserve - Parks & Recreation	507	360				360
Asset Reserve - Stormwater	147	147				147
Blayney Sports Facility Master Plans	170	150				150
Blayney town works	135	135	(130)			5
Cemeteries	1	1				1
CentrePoint Reserve	850	850				850
Election reserve	61	61				61
Environmental projects - Belubula river	54	54				54
Inala units	96	96			(6)	90
I.T reserve	63	63				63
King George Oval	200	200			(30)	170
Land fill remediations and assets	112	112				112
Property account	505	505				505
Quarry	295	295				295
Village enhancement program	124	-				-
Total Internally Restricted	8,232	5,498	(130)	(36)		5,332
<small>(2) Funds that Council has earmarked for a specific purpose</small>						
Unrestricted (ie. available after the above Restrictions)	137	274				274
Total Cash & Investments	17,075	14,393	(130)	(36)		14,227

Blayney Shire Council
PART 5A:

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Cash & Investments Budget Review Statement

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$18,838

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/12/16

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

	\$ 000's
Cash at Bank (as per bank statements)	832
Investments on Hand	18,006
Reconciled Cash at Bank & Investments	18,838
Balance as per Review Statement:	18,838
Difference:	0

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details	Variations \$000
i	Increased maintenance & capital costs for Inala units	6
		6
ii	Additional budget for KGO side line seating project	30
		30
	TOTAL	36

Blayney Shire Council
PART 6:

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

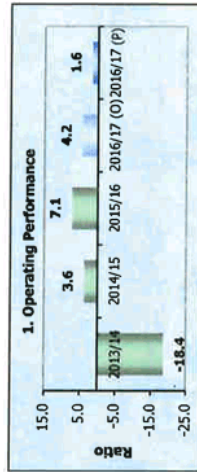
Budget review for the quarter ended 31 December 2016

(\$'000's)	Current Projection Amounts 16/17	Indicator 16/17	Original Budget 16/17	Actuals Prior Periods 15/16	Actuals 14/15

NSW Local Government Industry Key Performance Indicators (OLG):

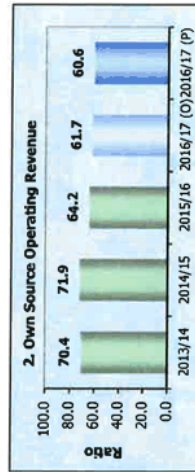
1. Operating Performance					
Operating Revenue (excl. Capital) - Operating Expenses	285		4.2	7.1	3.6
Operating Revenue (excl. Capital Grants & Contributions)	18196.4	1.6			

This ratio measures Council's achievement of containing operating expenditure within operating revenue.



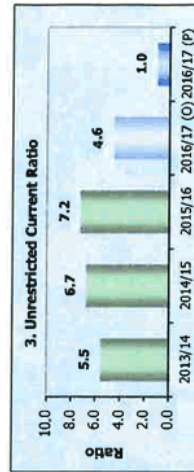
2. Own Source Operating Revenue					
Operating Revenue (excl. ALL Grants & Contributions)	13206		61.7	64.2	71.9
Total Operating Revenue (incl. Capital Grants & Cont)	21788	60.6			

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



3. Unrestricted Current Ratio					
Current Assets less all External Restrictions	1	1.0	4.6	7.2	6.7
Current Liabilities less Specific Purpose Liabilities	1				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Blayney Shire Council
PART 6:

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 December 2016

(\$000's)	Current Projection		Original Budget	Actuals Prior Periods
	Amounts	Indicator		
	16/17	16/17	16/17	15/16 14/15

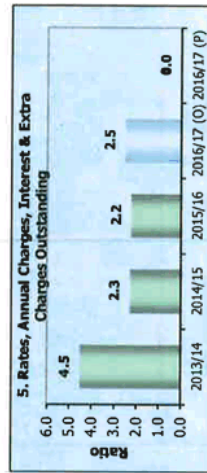
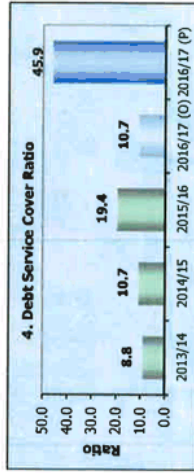
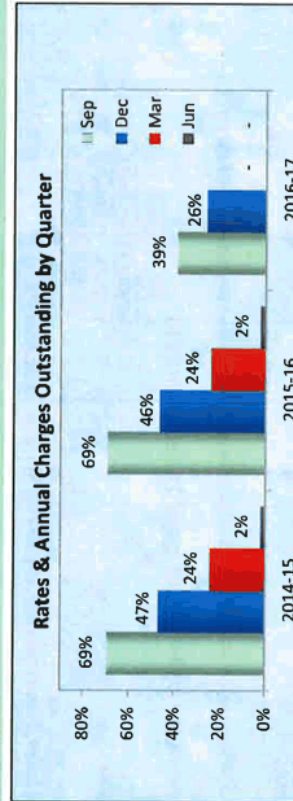
NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio	7577	45.9	10.7	19.4	10.7
Operating Result before Interest & Dep. exp	165				
Principal Repayments + Borrowing Interest Costs					

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

5. Rates, Annual Charges, Interest & Extra Charges Outstanding	1	0.0	2.5	2.2	2.3
Rates, Annual & Extra Charges Outstanding					
Rates, Annual & Extra Charges Collectible					

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Blayney Shire Council
PART 7:
Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2016
Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	NOTES
Contracts Entered > 50,000						
IT Vision	ESPL Pilot Council	130,784	20/12/16	26 weeks	N	1
Hutcheon & Pearce	Works operations - plant replacement	112,667	26/10/16		Y	
Dave Cowan Constructions	Visitor Information Centre	76,482	20/10/16	13 weeks	Y	
VEC Civil Pty Ltd	Bridge Replacement Program	2,292,816	13/01/17	18 months	Y	2
Contracts Paid > \$50,000						
Jacobs Group (Australia) Pty Ltd	Blayney Flood Study	56,016	15/11/16		Y	
MAAS Plant Hire Pty Ltd	Hire of equipment - dozer	50,400	30/11/16		Y	
Westrac Pty Ltd	Works operations - plant replacement	437,321	21/11/16		Y	

Blayney Shire Council
PART 8:

Quarterly Budget Review Statement
for the period 01/07/16 to 31/12/16

Loans Summary

Budget review for the quarter ended 31 December 2016

(A) External Loans

	LOAN DETAILS	Original Principal	Opening Balance 1/7/16	Interest paid to date	Repayments to date	Closing Balance 31/12/16	Scheduled completion date
2	Millthorpe Sewer	900,000	686,538	27,980	45,474	669,044	26-Feb-28
4	Blayney Works Depot	600,000	320,891	10,629	27,416	304,103	04-Dec-23
5	Blayney Works Depot	600,000	342,424	10,185	25,865	326,744	21-Dec-24
7	Blayney Bridges Program (LIRS)	1,000,000	821,751	23,233	66,043	778,941	22-Jan-24
		3,100,000	2,171,604	72,027	164,798	2,078,833	



Related Parties Disclosures

Policy	
Officer Responsible	Chief Financial Officer
Last Review Date	

Strategic Policy

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1. Purpose of the Related Parties Disclosures Policy

From 1 July 2016, Council is required to disclose Related Party Relationships and Key Management Personnel (KMP) compensation in its Annual Financial Statements.

The purpose of this policy is to define the parameters for Related Party Relationships and the level of disclosure and reporting required for Council to achieve compliance with the Australian Accounting Standard AASB 124 - Related Party Disclosures.

2. Definitions

AASB 124 - means the Australian Accounting Standards Board, Related Party Disclosures Standard.

Act - means the Local Government Act 1993.

Close family members of a person - are those family members who may be expected to influence, or be influenced by, that person in their dealings with the Council and include:

- a) that person's children and spouse or domestic partner;
- b) children of that person's spouse or domestic partner; and
- c) dependants of that person or that person's spouse or domestic partner and may also include the following extended family members if the person believes that they could be expected to influence, or be influenced by, the person in their dealings with Council:
 - d) brothers and sisters of that person;
 - e) aunts, uncles and cousins of that person or that person's spouse or domestic partner;
 - f) dependants of those persons or that person's spouse or domestic partner as stated in (e); and
 - g) that person's or that person's spouse or domestic partners', parents and grandparents.

Entity can include companies, trusts, joint ventures, partnerships, incorporated association or unincorporated group or body and non-profit associations such as sporting clubs.

Key Management Personnel (KMP) - as defined under section 5 of this policy.

KMP Compensation - means all forms of consideration paid, payable, or provided in exchange for services provided, and may include:

- Short-term employee benefits, such as wages, salaries and social security contributions, paid annual leave and paid sick leave,
- profit sharing and bonuses (if payable within twelve months of the end of the period) and non-monetary benefits (such as medical care, housing, cars and free and subsidised goods or services) for current employees;
- Post-employment benefits such as pensions, other retirement benefits, post employment life insurance and post-employment medical care;
- Other long-term employee benefits, including long-service leave or sabbatical leave, jubilee or other long-service benefits,

- long-term disability benefits and, if they are not payable wholly within twelve months after the end of the period, profit sharing, bonuses and deferred compensation; and
- Termination benefits.

Material (materiality) - means the assessment of whether the transaction, either individually or in aggregate with other transactions, by omitting it or misstating it could influence decisions that users make on the basis an entity's financial statements. For the purpose of this policy it is not considered appropriate to set either a dollar value or a percentage value to determine materiality.

Ordinary Citizen Transaction - means a transaction that an ordinary citizen of the community would undertake in the ordinary course of business with Council.

Related Parties - as defined under section 6 of this policy.

Related Party Transaction - is a transfer of resources, services or obligations between a Council and a related party, regardless of whether a price is charged.

Regulation - means the Local Government (General) Regulation 2005.

Significant in relation to a Related Party Transaction, means likely to influence the decisions that users of the Council's financial statements make having regard to both the extent (value and frequency) of the transactions, and that the transactions have occurred between the Council and related party outside a public service provider/ ratepayer relationship.

Remuneration means remuneration package and includes any money, consideration, benefit received or receivable by the person but excludes reimbursement of out-of-pocket expenses, including any amount received or receivable from a related party transaction.

3. Background

The Australian Accounting Standards Board (AASB) determined in AASB 124 that from 1 July 2016 related party disclosures will apply to government entities, including local government (Councils).

AASB 124 provides that Council must disclose the following financial information in its annual financial statements for each financial year:

- its relationship with any related parties or subsidiaries (where applicable), whether or not there have been transactions within the relevant reporting period;
- for each of the categories of KMP compensation, as stated in the definitions of this Policy, in total.

4. Policy Statement

Council is committed to responsible corporate governance, including compliance with laws and regulations governing related party transactions.

Related Party relationships are a normal feature of commerce and business. For example, entities frequently carry on parts of their activities through subsidiaries, joint ventures and associates. In those circumstances, there is

the possibility of the entity having the ability to affect the financial and operating policies of Council through the presence of control, joint control or significant influence.

A Related Party relationship could influence the normal business operations of Council even if Related Party Transactions do not occur. The mere existence of the relationship may be sufficient to affect the transactions of the Council with other parties. Alternatively, one party may refrain from trading with Council because of the significant influence of another—for example, a local supplier may be instructed by its parent not to engage in supplying goods to Council.

For these reasons, knowledge of Council's transactions and outstanding balances (including commitments and relationships with Related Parties) may affect assessments of Council's operations.

AASB 124 provides that Council must disclose all material and significant Related Party Transactions and outstanding balances; including commitments, in its Annual Financial Statements. Generally, disclosure shall only be made where a transaction has occurred between council and a related party of council. In addition, the transaction must be material in nature or size, when considered individually or collectively.

When assessing whether such transactions are significant the following factors shall be taken into consideration:

- it is significant in terms of size;
- was it carried out on non-market terms;
- is it outside normal day-to-day council operations;
- was it subject to council approval;
- did it provide a financial benefit not available to the general public;
- was the transaction likely to influence decisions of users of the Annual Financial Statements.

Regard must also be given for transactions that are collectively, but not individually significant.

To enable Council to comply with AASB 124 Council's KMP, as defined within this Policy, are required to declare full details of any Related Parties and Related Party Transactions. Such information shall be retained and reported, where necessary, in Council's Annual Financial Statements.

5. Key Management Personnel

AASB 124 defines KMP's as "those persons having authority and responsibility, either directly or indirectly, for planning, directing and controlling the activities of the entity."

For Council purposes KMP include:

- the Mayor,
- Councillors,

- Administrarors,
- the General Manager, and
- Directors.

6. Related Parties

For the purposes of this policy, related parties of Council are:

- entities related to Council;
- a KMP of Council;
- close family members of a KMP; and
- and entities or persons that are controlled or jointly controlled by KMP, or their close family members.

In addition, a person or entity is a related party of Council if any of the following apply:

- they are a county council of which Council is a constituent council;
- they are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
- they are an associate or belong to a joint venture of which Council is part of;
- they and Council are joint ventures of the same third party;
- they are part of a joint venture of a third party and council is an associate of the third party;
- they are part of a post-employment benefit plan for the benefit of employees of either Council or an entity related to Council;
- they are controlled or jointly controlled by close family members of a person;
- they are identified as a close family member of a KMP with significant influence over Council;
- they or any member of a group of which they are a part, provide KMP services to Council.

All Related Parties of a KMP (including close family members) shall be identified in the Related Party Declaration made by a KMP.

7. Related Party Transactions

Related Party Transactions are required to be disclosed regardless of whether a price is charged. Such transactions may include:

- purchase or sale of goods (finished or unfinished);
- purchase or sale of property and other assets;
- rendering or receiving services;
- leases;
- transfers of research and development;
- transfers under licence agreements;
- transfers under finance arrangements (including loans and equity contributions in cash or in kind);
- provision of guarantees or collateral;

- commitments to do something if a particular event occurs or does not occur in the future, including executory contracts (recognised and unrecognised);
- quotations and/or tenders;
- commitments; and
- settlements of liabilities on behalf of Council or by Council on behalf of the related party.

8. Disclosure

AASB 124 provides that Council must disclose all material and significant Related Party Transactions in its Annual financial statements by aggregate or general description and include the following detail:

- the nature of the related party relationship; and
- relevant information about the transactions including:
 - the amount of the transaction;
 - the amount of outstanding balances, including commitments, and
 - their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in the settlement; and
 - details of any guarantee given or received;
 - provision for doubtful debts related to the amount of outstanding balances; and
 - the expense recognised during the period in respect of bad or doubtful debts due from related parties.

All transactions involving Related Parties shall be captured and reviewed to determine materiality or otherwise of such transactions, if the transactions are Ordinary Citizen Transactions, and to determine the significance of each of the transactions.

Generally, transactions with amounts receivable from and payable to KMP or their related parties that occur within normal employee, customer or supplier relationships and at arm's length that are immaterial or insignificant shall be excluded from detailed disclosures. Such activity shall be disclosed in the financial statements by general description.

Disclosures that Related Party Transactions were made on terms equivalent to an arm's length transaction can only be made if such terms can be substantiated.

AASB requirements in this regard are available at Attachment A

9. Procedures

The method for identifying the close family members and associated entities of KMP shall be by KMP self-assessment. KMP have an ongoing responsibility to advise Council immediately of any Related Party Transactions.

The preferred method of reporting is for KMP to provide details of Related Parties and Related Party Transactions, utilising the Reporting Templates (Attachment B), to the General Manager.

Information provided will be held on a centralised register. Access to the register shall be available to only those who may lawfully be granted access after consideration of matters of privacy and other legislative requirements.

The register shall be used as a basis for information for inclusion into Council's Annual Financial Statements to satisfy Related Party reporting requirements.

10. Related Parties Disclosure timetable

Disclosures of Related Parties and Related Party Transactions shall be required of all KMP at least twice annually.

The due dates for Disclosures will be 31 December and 30 June annually.

Key Management Personnel should provide updates on Related Parties and Related Party Transactions as issues arise by submitting an updated Related Parties Disclosure Form at times other than the two collection dates listed above if their situation changes.

11. Privacy

Information provided by KMP and other related parties shall be held for the purpose of compliance with Council's legal obligation and shall be disclosed where required for compliance or legal reasons only.

12. Review

This policy shall be reviewed at specified review intervals and may be reviewed if any of the following events occur:

- corporate restructure that impacts on the KMP's;
- the related legislation/documents or OLG Local Government Code of Accounting Practice that impact on application of the policy are amended or replaced; and
- other circumstances that may arise as determined by resolution of Council.

12. Related Legislation, Policies and Guidelines

Local Government Act 1993
Australian Accounting Board Standard – AASB124 Related Parties Disclosures
Local Government Act 1993
Local Government (General) Regulation 2005
Local Government Code of Accounting Practice
Blayney Shire Council Code of Conduct

Attachment A – AASB References

Reference	Reporting Requirements
AASB124.17	<p>The entity discloses key management personnel compensation in total and for each of the following categories:</p> <ol style="list-style-type: none"> a. short-term employee benefits; b. post-employment benefits; c. other long-term benefits; and d. termination benefits; <p>Key management personnel (KMP) are not named – disclosure on an aggregate basis only.</p> <p>Short-term employee benefits include non-monetary benefits.</p>
AASB124.18	<p>If there have been transactions between related parties, the entity discloses the nature of the relationship with the related party, as well as sufficient information about the transactions and outstanding balances, including commitments, necessary for users to understand the potential effect of the relationship on the financial statements.</p> <p>Types of Transactions:</p> <ol style="list-style-type: none"> a. purchases or sales of goods (finished or unfinished); b. purchases or sales of property and other assets; c. rendering or receiving of services; d. leases; e. transfers of research and development; f. transfers under licence agreements; g. transfers under finance arrangements (including loans and equity contributions in cash or in kind); h. provision of guarantees or collateral; i. commitments to do something if a particular event occurs or does not occur in the future, including executory contracts (recognised and unrecognised); and j. settlement of liabilities on behalf of the related party. <p>The following information, at a minimum, is disclosed:</p> <ol style="list-style-type: none"> i. the amount of the transactions; ii. the amount of outstanding balances, including commitments, and terms and iii. conditions (i.e. secured or unsecured) and the nature of consideration to be provided in settlement; and details of guarantees given or received; iv. provisions for doubtful debts related to the amount of outstanding balances; and v. the expense recognised during the period relating to bad or doubtful debts due from related parties.

Reference	Reporting Requirements
AASB124.19	The entity separately discloses all the information required by Paragraph 18 at the following levels: <ul style="list-style-type: none">a. subsidiaries;b. associates;c. joint ventures in which the entity is a joint venturer;d. key management personnel of the entity or its parent; ande. other related parties.
AASB124.24	The entity discloses items of a similar nature in aggregate, except when separate disclosure is necessary for an understanding of the effects of related party transactions on the financial statements of the entity.

Attachment B – Related Party Disclosure Form

Related Parties - Disclosure Form



Name of Key Management Personnel (KMP):

Related person or entity	Relationship of KMP with the person or entity	Nature of Transaction

Notification

I _____,
(Full name)

_____ notify that,
(Position)

to the best of my knowledge, information and belief that as at the date of this notification, the above list includes all existing and potential related party transactions with Council involving myself, close members of my family, or entities controlled or jointly controlled by me or close members of my family, relevant to the above period.

I permit authorised Council Officers and other permitted recipients specified in Council’s Related Parties Disclosure Policy to access the register of interests of me and persons related to me and to use the information for the purposes specified in that policy.

Signature of named KMP: _____

Dated: _____

Adopted:		
Lasted Reviewed:		
Next Review:		

DELIVERY PLAN PERFORMANCE STATUS REPORT - DEC 2016

DP Ref.	TASK	MEASURE	COMMENT
STRATEGIC DIRECTION 1: GROW THE WEALTH OF THE SHIRE			
CSP1.1: A viable agricultural sector with niche opportunities and products coupled with lifestyle.			
1.1.1	Maintain and strengthen partnerships with organisations responsible for natural resource management	Attendance at meetings	Ongoing attendance at regional meetings during period by Council delegates and representatives.
1.1.2	Promote sustainable development and protection of our natural resources through the planning system.	Review of LEP and Council	2 Planning Proposals completed; Heritage amendment where a dozen heritage items were changed and Rural Lands and Large Lot Residential PP was also completed.
1.1.3	Ensure planning activities support long term sustainability of agricultural sector.	Support by agricultural sector/landcare groups for planning scheme	Rural Lands and Large Lot Residential PP was completed. Attendance at CENTROC meetings regarding the Central West Ag study being undertaken by DoPE.
1.1.4	Explore and promote opportunities for Agriculture value adding industries.	Production of a economic development strategy in 2013. Establishment of new industries.	Blayney 2020 Masterplan completed. Contact and discussions with potential new industries looking to relocate and/or establish themselves in Blayney took place during the period.
CSP1.2: A thriving mining industry that supports and works well with the community.			
1.2.1	Manage the development of mining as it develops in the Shire in order to preserve sustainable industrial diversity into the future.	Industry meeting. Policy development.	Continue to meet with current and prospective mining companies on a regular basis. Council's funding application in the amount of \$5.142m to NSW Resources for Regions program for Southern Cadia Access Route was successful and will accelerate delivery of upgrades of the Errowanbang and Cadia Road route from Mid Western Highway Carcoar to Shire boundary at Woodville Road. Funding to be provided over forthcoming two financial years.
1.2.2	Improve transport linkages across the Local Government Area to support the mining industry.	Development of work plan.	Participation and representation at Cadia Community Consultative Committee and Mining Related Council's meetings. Cadia representation on Financial Assistance Program Committee.
1.2.3	Build meaningful relationships between the mining industry and community.	Established communication channels. Attendance at meetings. Working relationships and cooperation. Mutual projects.	

DELIVERY PLAN PERFORMANCE STATUS REPORT - DEC 2016

DP Ref.	TASK	MEASURE	COMMENT
CSP1.3: A well established, connected and prosperous tourism industry.			
1.3.1	Implement Blayney Shire Tourism Plan	Implementation of plan and targets. Tourism business thriving	Working with community groups and Town & Villages Committees to encourage collaboration, cross-promotion and engagement. New tourism billboards to promote indigenous heritage erected and link to tourism website. Introduction of Community and visitor noticeboards with maps and information to villages. Media relations activity and events to promote the area ongoing. Review of Community Banner Poles policy and booking form / fact sheet to encourage use.
1.3.2	Develop a structure to effectively support and grow tourism and local business.	Structure in place. Productive meetings.	Council participation with regional tourism promotions and opportunities continuing. Partnering with Central NSW Tourism, Brand Orange, F.O.O.D Week and ArtsOutWest for greater reach in regional campaigns, sharing information through Community groups, committees and business forums
CSP1.4: Internationally recognised brand for Blayney Shire.			
1.4.1	Work with the community and organisations within the region to develop a recognised brand for the Blayney Shire.	Brand developed	Introduction of #warmwelcome and #Historicvillages social media campaign. Blayney as the Village shire logos used on marketing material. Consistent branding, visual identity, logos for events and activities Cross-promotion via competitions, What's On events listing and website presence. Refurbishment of Visitor Information Centre with consistent branding – look and feel.
CSP1.5: Sustainable water, energy and transport sectors to support future growth.			
1.5.1	Advocate for increased funding for transportation assets through Federal and State programs	Representations made to relevant agencies	Regional strategy for transportation networks being developed via meetings of Central West Strategic Regional Roads Group including NSW Government agencies, Centroc and Local Government.
1.5.2	Promote sustainable energy development and use within the Shire.	Provision of information.	Met with developers on potential future sustainable energy development within the shire. Attended all Flyers Creek Wind Farm Community Consultative Committee meetings.

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DP Ref.	TASK	MEASURE	COMMENT
CSP1.6: A vibrant local retail and business sector.			
1.6.1	Seek opportunities to build a vibrant local retail and business sector.	Cooperative projects. Opportunities identified and followed up.	Council funded and supported Business Seminar series for tourism and business development and upskilling. Back to Business Week funding from Department of Industry notified and planning commenced. Representatives on the Board of Central West BEC and RDA Central West economic development committee to co-ordinate regional growth. Promotion of NBN Rollout through council communications, electronic and social media.
1.6.2	Build and retain relationships with government bodies and NGO's to assist small business	Productive relationships. Number of activities.	
1.6.3	Support and encourage the establishment or expansion of local businesses	New businesses. Empowered local business.	
1.6.4	Develop an environment that will attract technology or internet based industry to come to Blayney.	Establishment of technology industries and technologies.	

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DP Ref.	TASK	MEASURE	COMMENT
STRATEGIC DIRECTION 2: A CENTRE FOR SPORTS AND CULTURE			
CSP2.1: Cultural and sporting events are coordinated and resourced.			
2.1.1	Encourage development of a calendar of sport and cultural events.	Information provided on web site and updated by sporting groups.	<p>Tourism and Calendar of Events website maintained, driven by information submitted from event/sporting club organisers.</p> <p>Our Carcoar and New Newbridge Community Village Plans in draft following community workshops. Towns and Villages Committee combined with Economic Development Committee has proven successful.</p>
2.1.2	Engage with key groups and organisations with a view to developing community partnerships for conducting activities and programs.	Participation of organisations.	<p>Village plans finalised and actions from these being progressed. Development Coordinator Program instigated with agreements endorsed with Carmanhurst Villages Association; The Four Villages Association and Blayney Town Association. These groups are in advanced stages of appointment of Development Coordinators. A funding arrangement providing financial assistance with administrative costs to the Millthorpe Village Association has also been executed.</p> <p>Towns and Villages committee meetings are ongoing.</p>
2.1.3	Engage with the Shire youth to facilitate progress and activities across the Shire.	Youth activities held. Meetings of Youth Council.	<p>Youth Week Grants program open and invitations extended to Blayney High School, village, community and sporting groups with a view to hosting a number of youth activities.</p> <p>Ongoing engagement and coordination with event holders through Event Management policy and associated funding through Community Financial Assistance program.</p>
2.1.4	Work proactively with the community groups to assist with event management.	Develop Community events guide and policies.	<p>CentrePoint activities and facilities ongoing during period 1/7/16 - 31/12/16.</p> <p>Member visits: 6529. 188 membership renewals; active members 770; casual entries 3581; 3619 attended group fitness classes run though period.</p> <p>40 participants in 6 week challenge program.</p> <p>Learn to swim: Term 3 2016 – 228 students enrolled Term 4 2016 – 324 students enrolled</p> <p>Kids Fit, Kids Holiday Programs and the crèche ran with great success with 683 participants over the period.</p>

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DP Ref.	TASK	MEASURE	COMMENT
2.1.5	Encourage and facilitate an active and healthy community by developing accessible programs through CentrePoint and local sporting groups.	Develop programs and activities with the community. Maintain facilities in accordance with financial estimates.	<p>Mixed Sports competitions ran in Term 4 (6 teams)</p> <p>Small schools, Carcoar and Neville swimming program ran both Terms.</p> <p>A number of school visits occurred over the 6 months for swimming lessons run by us including; Blayney Public School, Millthorpe, St Josephs. As well as Mary McKillop Catholic and Blayney High School for their end of Year fun day.</p> <p>Activities run by 3rd parties over the 6 months include; Rock the Rim Basketball program, Martial Arts, Table Tennis, Girl Guides, Jets Swimming, Blayney Dolphins Swim Club, Dan Benton triathlon club, Peter Archer Swim club, Blayney Bears training, Blayney and Representative Netball training and wet weather games</p> <p>Improvement programs to Council sporting facilities ongoing including Redmond Oval; King George Oval and Blayney Showground. Proposals are also under development for future funding opportunities e.g. Skate Park and CentrePoint Sport & Leisure Centre.</p>
CSP2.2: Strong participation in sporting events and competitions.			
2.2.1	Encourage active participation in sport.	Participation in Regional Sport promotions.	Blayney Shire Sports Council meetings conducted on quarterly basis and minutes presented to Council. Informal meetings held with various sporting groups as required to address site specific matters and club requirements.
2.2.2	Establish and support a community based representative body for sporting groups.	Report written and council established	<p>Shire sporting ovals and facilities well maintained with capital upgrades undertaken at various locations.</p> <p>Priority Project list developed and reviewed/updated on annual basis to inform 2017/18 budget decision making.</p>
CSP2.3: Blayney Shire - a centre for arts, performance and entertainment.			
2.3.1	Encourage participation and continue relationships with music organisations.	Scholarships awarded.	Scholarship auditions held in September 2017 and 3 scholarships awarded in October 2017
2.3.2	Develop partnerships with other arts organisations to help deliver arts and cultural activities	Arts and cultural activities coordinated.	Council support formalised for acquisitive prize Textures of One Art Exhibition and financial support for exhibition provided through Community Financial Assistance program. Hanging space for display of works in Visitor Information Centre also facilitated with art community.
2.3.3	Encourage the use of the Blayney Shire Community Centre as a facility for arts and culture.	Use of facility.	Cultural Centre Working Group established and meeting monthly.
2.3.4	Provide library services in the Blayney Shire	Usage of library services	Blayney Shire Library Statistics for six months to December 2016 are as follows: Visits: 2,568; Issues: 5,072; Membership @31/12/2016: 1,327

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DP Ref.	TASK	MEASURE	COMMENT
STRATEGIC DIRECTION 3: PRESERVE AND ENHANCE OUR HERITAGE AND RURAL LANDSCAPES			
CSP3.1: Retention of native vegetation with linking corridors.			
3.1.1	Protect and enhance biodiversity, native, vegetation, river and soil health.	Developed strategies for protection	Revive! Belubula River instream works monitoring and maintenance continue on routine basis in conjunction with Carcoar Urban Landcare Group. Fencing works and mown path completed.
3.1.2	Facilitate the delivery of more planting on Council owned and controlled land.	Compliance with strategy	Funding applications submitted for Revive 2 Belubula River at Carcoar Showground, and Habitat Action Grants for improvement works on Belubula River between Newbridge Road and Dakers Oval Blayney. Native plantings have been undertaken alongside completed roadworks on Errowanbang and Burnt Yards Roads.
CSP3.2: Biodiversity of waterways.			
3.2.1	Adopt and implement the Draft Integrated Water Cycle Management Plan (IWCM) Plan.	Implementation of agreed activities and tasks	Approved IWCM Level of Service actions addressed via revised (2013/14) Strategic Business Plan for Sewerage Services. Unsewered village expansions removed at request of communities, Levels of Service targets reviewed and revised, Development Servicing Plan deferred due to delays in finalisation of Government guidelines.
3.2.2	Enhance the communities understanding of biodiversity issues and work towards positive behavioural change	Research resourced and made available.	Biodiversity education provided through community tree planting days, Community News and Ratepayer newsletters.
CSP3.3: Heritage sites in the natural and built environment are identified and understood.			
3.3.1	Pursue recognition of heritage items in draft LEP 2011	Information to public Heritage advice	Planning Proposal to update Heritage Items within BLEP 2012 completed. Provision of Heritage Architect available during the period.
3.3.2	Identify items of natural heritage in Blayney Shire.	Information to public Heritage advice	Local Heritage Assistance Fund saw \$8575 assistance to heritage projects provided in period.
CSP3.4: Sustainable land use practices across the Shire.			
3.4.1	Pursue sustainable land use practices based on the protection and restoration of natural resources, innovative land use policies and government and community partnerships.	Develop partnerships with relevant organisations.	Neville Cemetery grant funding project completed. Green Army grant funding secured for cemeteries work in 2016/17 financial year. Neville Landfill ceased to operate as a functioning waste facility.

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DP Ref.	TASK	MEASURE	COMMENT
STRATEGIC DIRECTION 4: DEVELOP AND MAINTAIN SHIRE INFRASTRUCTURE			
CSP4.1: Adequate provision of transport, roads, rail, information and communication technologies and community social assets.			
4.1.1	Manage Local Road Network to agreed service levels.	Performance budget/time/quality. Meeting service levels. Customer request system.	Routine and non routine inspections undertaken, and maintenance delivered in accordance with prioritisation protocols, within budget allocations.
4.1.2	Manage Regional and State Road Network to agreed service levels.	Service levels provided in accordance with State Government funding.	Resealing and heavy patching programs underway with completion anticipated Q3 2016/17. Stage 1 of the Fixing Country Roads Round 2 project Browns Creek Road completed, excluding line marking. Stage 2 of the Fixing Country Roads (Southern Cadia Access Route) Errowanbang Road project land acquisitions agreed to with landholders.
4.1.3	Ensure Ancillary Road facilities are serviceable and in line with current standards e.g. footpaths, cycleways, kerb and gutter, bus stops etc.	Performance budget/time/quality. Meeting service levels. Customer request system.	Maintenance grading and resheeting programs completed on unsealed road network as and where required within budget allocations.
4.1.4	Source road making materials in environmentally responsible manner.	Regulatory compliance	Design and Construct tender for Six Blayney Bridges undertaken and contractor appointed. Works anticipated to be completed by end Q2 2017/18. Design Quotation document for small bridges being prepared.
4.1.5	Implement the Blayney Shire Council Asset Management Plans	Quantity and quality of information allocated	Informal discussions with Roads and Maritime Services held to discuss future State Road works.
4.1.6	Seek additional grant funding for construction and maintenance of roads and associated facilities	Applications submitted and Grant funds received.	Essential Energy continue to undertake street lighting maintenance.
4.1.7	Plan for future transport and road infrastructure to service future needs	Projects are 'shovel ready'	Injury surveys completed in accordance with requirements on quarterly basis. Crushing operations completed in Whites and Cadia quarries. Inspection of hired plant undertaken in accordance with legislative requirements. Assets system software implemented with data input ongoing. Active Transport program funded crossing works on Martha Street completed to finalise Carcoar and Martha Street shared pathway.
4.1.8	Investigate opportunities for stormwater harvesting and reuse	Projects identified and implemented. Successful grant applications.	Capital Works program design work completed for 2016/17 completed.
4.1.9	Apply the principles of Water Sensitive Urban Design (WSUD) to stormwater management	Completion of WSUD policy. Investigate grant funding.	Council attends quarterly meetings with Local Land Services (Environment and Waterways Alliance), and seeks specialist advice as and where required.
4.1.10	Prepare Stormwater Management Plans	Completion of Plans	

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DP Ref.	TASK	MEASURE	COMMENT
4.1.11	Maintain cemeteries in accordance with the community's needs and expectations	Compliance with regulations. Maintain records.	Cemeteries were maintained in accordance with regulations. GIS mapping project completed.
4.1.12	Identify surplus Council owned assets for possible sale to be invested in infrastructure reserve.	Assets identified for sale	EOI undertaken seeking interest to purchase industrial land undertaken. 1 Maria Street Blayney in process of being sold. Review of Inala in progress with a view to a solution supported by both Council and community.
4.1.13	Maintain and improve Council owned building assets	Implementation of Building maintenance program	Redmond Oval canteen upgrade completed. Various maintenance works undertaken to Council facilities as required.
CSP4.2: Every village has access to water and sewerage services.			
4.2.1	Maintain the availability and quality of water for use in rural areas	Water availability and quality. Operational bores.	Inspections of sewerage treatment plant (STP) undertake on routine basis in conjunction with EPA and NSW Office of Water.
4.2.2	Ensure Sewerage Treatment Plant are able to meet needs of the Blayney Shire	Maintain to licensing standards	
4.2.3	Provide an effective and safe Sewerage Collection Network for Blayney Shire	Achieve network maintenance	Sewer main CCTV condition assessment for valuation purposes underway.
4.2.4	Ensure that the disposal of liquid waste in rural areas is carried out in a healthy manner without negative environmental impact.	SMF's (sewerage management facilities) reviewed.	EHO position currently vacant. Progression of the Blayney Shire Onsite Waste Water Policy hinges on an EHO being employed.
CSP4.3: Improved access to community and public transport between villages and centres.			
4.3.1	Lobby to improve public transport around the shire	Improved transport services. Greater accessibility across the Shire.	Public Transport services maintained. Engagement ongoing with Carewest Transport.
CSP4.4: Integrated medical and aged care facilities across the Shire.			
4.4.1	Advocate for the upgrading of rail infrastructure	Meeting attended.	Joint application to NSW Fixing Country Rail pilot program for works on Blayney-Demondrille Railway between Harden and Young successful. Advocacy via Centroc, Central West Strategic Regional Roads Group, in conjunction with village progress associations for improved rail infrastructure.
CSP4.5: Sustainable Waste Management.			
4.5.1	Develop and promote programs that increase the participation of the community in recycling and reducing waste going to landfill.	Attendance at NetWaste meetings. Educational material developed. Participation in recycling program.	NetWaste meetings attended during period. Domestic Waste Collection undertaken by JR Richards monitored quarterly. Long Term Operational Plan for Blayney Waste Facility prepared by expert consultant.

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DP Ref.	TASK	MEASURE	COMMENT
STRATEGIC DIRECTION 5: DEVELOP STRONG AND CONNECTED COMMUNITIES			
CSP5.1: A diverse and sustainable population in our communities and villages.			
5.1.1	Assist incorporated village committees, progress associations and hall committees.	Active village committees	Council staff and Councillors attended various meetings, events and activities. Active engagement ongoing as outlined in CSP 2.1 above.
5.1.2	Promote living in the Blayney Shire	Residents Pack developed.	Residents pack on website and available from Blayney Visitor Information Centre.
CSP5.2: Fit and healthy community members.			
5.2.1	Build partnerships with community groups to increase use of parks and reserves	Interaction with use groups	Priority Project list developed and reviewed/updated on annual basis to inform 2017/18 budget decision making. Active Transport program funded crossing works on Martha Street completed to finalise Carcoar and Martha Street shared pathway
5.2.2	Provide for the implementation of projects, identified in Council's Pedestrian and Access Mobility, Bike Plan to improve community health and fitness	Meetings attended	Funding applications submitted for Active Transport program projects. i) - Design of intersection/pathway upgrades at intersection of Mandurama Road and Mid Western Hwy Mandurama. ii) - Design of intersection/pathway upgrades at intersection of Railway Lane, Adelaide Street and Blayney Railway Station carpark. iii) - Construction of shared path from Lyndhurst Public School to Lyndhurst Recreation Ground.
CSP5.3: Full and equitable access and strong usage of Information and communication technologies across the Shire.			
5.3.1	Implement programs to build community skills with computer technology, to build community participation and social inclusion amongst older Australians.	Internet access available to community. Program participation.	Internet access and computer maintained at Library. Public Wi-Fi available at Visitor Information Centre.

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DP Ref.	TASK	MEASURE	COMMENT
CSP5.4: Capable, self sufficient communities engaged in decision making about issues that affect them.			
5.4.1	Develop and implement a community engagement process and policy	Informed communities	Community informed through a number of avenues including Newspaper, Facebook, newsletters to all residents, rates notice newsletter and Mayor and some Councillors attendance at every Town and Village Association Meeting.
5.4.2	Develop and implement plans for villages and township	Plans are implemented.	Engagement ongoing with villages and townships on community Plans developed for Blayney; Millthorpe; Lyndhurst; Mandurama; Carcoar and Millthorpe.
5.4.3	Encourage volunteerism within the Community	Promotion undertaken	Community Engagement Policy remains current. Village Enhancement Plans included into works programs. Volunteerism promoted on Council website.

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DP Ref.	TASK	MEASURE	COMMENT
STRATEGIC DIRECTION 6: LEADERSHIP			
CSP6.1: Good governance across our communities.			
6.1.1	Councillors to exhibit leadership on Council and participate in committees and community organisations.	Attendance to meeting. Councillor presence on relevant committees.	Council continues to support Centroc activities and work within the strategic alliance of Blayney Cabonne Central Tablelands Councils. Councillor representation on committees and community organisations continuing.
6.1.2	Promote resource sharing and collaboration with regional organisations.	Participation in meetings. Resource sharing projects.	Participation in resource sharing and regional projects ongoing.
6.1.3	Encourage sound governance practice in community organisations.	Provide assistance and training as requested.	Workshops held for community groups and funding opportunities for training of volunteers promoted.
CSP6.2: Meaningful communication between the Shires communities and Council.			
6.2.1	Identify and engage with Shire Community Groups.	Establish regular communications with Shire Community Groups.	Engagement with community being undertaken being undertaken in various forms.
6.2.2	Implement Council's Community Engagement Plan	Engagement activities conducted	Website and media communications channels utilised to promote Council activities.
6.2.3	Develop communications between Councillors and the community to provide community opinion.	Community satisfaction with communication processes. Available to community.	Acknowledgement process to emails and correspondence in place and ongoing. Activity reports issued to Directors monthly.
6.2.4	Manage a customer request system to assist communications between community and Council.	Response times to requests.	Email and rates notice newsletters, 2GZ, B Rock and 2BS radio presence, half page Blayney Chronicle advert and GM conversation weekly.

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DP Ref.	TASK	MEASURE	COMMENT
CSP6.3: A well-run Council organisation.			
6.3.1	Provide a framework for the efficient and effective administration of Council.	Assess Council's position against Better Practice Review.	Blayney Shire deemed Not Fit according to IPART criteria of population < 10,000 however financially sustainable. No action required pending merger proposal outcome.
6.3.2	Maintain a stable and secure financial structure for Council.	Report financial outcomes as required by legislation.	2015/16 Audited Financial Statements submitted to OLG, presented to Council unqualified and within regulations.
6.3.3	Support actions for the sustainable future of local government.	Review Destination 2036 outcomes and actions to improve local government.	Reviews of Council processes ongoing. Programs include Risk Management Action Plan; progressing actions from reviews of development applications and information technology.
6.3.4	Develop strategies that respond to the impact of climate change on the community.	Supply of community information.	Annual report and Financial reports finalised and lodged within statutory timeframes. All legislative reporting submitted per requirements and regulations including PID report, GIPA report etc. BASIX requirements undertaken with any applicable development. Part J BCA requirements for all commercial development.
CSP6.4: A safe community.			
6.4.1	Provide support for emergency management in Blayney Shire in accordance with SERM Act	Emergencies responded to.	Local Emergency Management Committee continues to meet on quarterly basis. Council responds to emergencies as and when requested by other agencies.
6.4.2	Undertake regulatory responsibilities for environmental health and animal control.	Regulatory responsibilities are met	Traffic Committee meets on bi-monthly basis, and otherwise as required.
6.4.3	Educate communities on road and pedestrian safety	Programs delivered	Road Safety Officer continues to deliver road safety education and information programs including "Stepping On" and GLS Parent Workshops, attended Traffic Committee, and Community Speed Watch meetings, undertaken a variety of Road Safety media promotions and attended other Committee meetings upon request.
6.4.4	Review risk management of council operations.	Plan is implemented and risk managed.	Environmental Health and Animal Control activities were undertaken in accordance with applicable legislation.